**Application form**

*Environmental Protection Act 1994*

Application to amend an environmental authority

This approved form is to be used when applying to amend an environmental authority under sections 222 to 227A of the Environmental Protection Act 1994 (EP Act) for an environmentally relevant activity (ERA). If you are applying to amend a progressive rehabilitation and closure plan (PRCP) schedule and or applying for a joint PRCP schedule and EA amendment do not use this form. You should instead use the [Application to amend a PRCP Schedule or joint PRCP Schedule and environmental form (ESR/2019/4956)](https://www.desi.qld.gov.au/policies?a=272936:policy_registry/rs-ap-amend-prcp-schedule.docx).

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| **IMPORTANT NOTE:**  For applications to the Department of Environment, Science and Innovation, you can apply through Online Services at: [<https://www.business.qld.gov.au/running-business/environment/online-services>](https://www.business.qld.gov.au/running-business/environment/online-services#_ga=2.257933320.226681298.1616462863-322309853.1610951533)**.** |

It is recommended that prior to making an amendment application, you read the information on what to provide with an application. This information is located on the Business Queensland website at [www.business.qld.gov.au](http://www.business.qld.gov.au) (use the search term “Environmental licence”). This website includes a diagnostic tool called a “Forms and fees finder” which will help identify fees and supporting information you need to make an application.

You are encouraged to have a pre-lodgement meeting before applying to amend your environmental authority (EA). If you would like to have a pre-lodgement meeting:

* for prescribed ERAs 2, 3 and 4—contact the Department of Agriculture and Fisheries by email at [livestockregulator@daf.qld.gov.au](mailto:livestockregulator@daf.qld.gov.au) or by phone on 13 25 23.
* for any other ERAs —please fill out and lodge the form [Application for pre-lodgement services (ESR/2015/1664)](https://www.qld.gov.au/environment/management/licences-permits/application-for-pre-lodgement-services), prior to lodging this application form.

If you require assistance in answering any part of this form or have any questions about your application, please contact the relevant department. Contact details are at the end of this form (Section 33).

**Privacy statement**

*The Department of Environment, Science and Innovation (the Department) is collecting the information on this form in accordance with and as authorised by Chapter 5 of the* Environmental Protection Act 1994 *(EP Act). Some of the information may be disclosed to the Department of Resources and Queensland Treasury for the purpose of processing this application.*

*Pursuant to section 540 of the EP Act, the Department is required to maintain a register of certain documents and information authorised under the EP Act. A copy of this document will be kept on the public register. The register is available for inspection by members of the public who are able to take extracts, or copies of the documents from the register. Documents that are required to be kept on the register are published in their entirety, unless alteration is required by the EP Act. There is no general discretion allowing the Department to withhold documents or information required to be kept on the public register. For more information on the Department’s public register, search ‘public register’ at* [*www.qld.gov.au*](http://www.qld.gov.au)*. For queries about privacy matters please email* [*privacy@des.qld.gov.au*](mailto:privacy@des.qld.gov.au) *or telephone 13 74 68.*

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| **Section 1 – Environmental authority number** | |
| EA number for this application |  |

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| **Section 2 – Applicant details** | |
| Details of the applicant are to be provided in this section. | |
| NAME / COMPANY NAME | TRADING NAME (IF AN ORGANISATION) |
| REGISTERED BUSINESS ADDRESS / RESIDENTIAL ADDRESS (NOT A POST OFFICE BOX) | POSTAL ADDRESS (WHERE DIFFERENT) |
| ABN / ACN (IF AN ORGANISATION) | NAME OF APPLICATION CONTACT |
| EMAIL | TELEPHONE |
| INDICATE IF YOU WANT TO RECEIVE CORRESPONDENCE VIA EMAIL  INDICATE IF THERE ARE JOINT HOLDERS OF THE ENVIRONMENTAL AUTHORITY. IF THERE ARE JOINT HOLDERS, PROVIDE THE ADDITIONAL CONTACT DETAILS AS AN ATTACHMENT. | |
| **Section 2.1 – Agent details**  If there is an agent acting on behalf of the applicant, details of the agent are to be provided. An agent could be a consultant or contactor for the applicant. | | |
| Is this form being completed by an agent for the applicant? **\***  NOTE: If an agent is nominated, please provide evidence of appointment by the authority holder/s. | Yes – Provide details below  No – Go to next section | |
| NAME / COMPANY NAME | TRADING NAME | |
| REGISTERED BUSINESS ADDRESS / RESIDENTIAL ADDRESS (NOT A POST OFFICE BOX) | POSTAL ADDRESS (WHERE DIFFERENT) | |
| ABN / ACN (IF AN ORGANISATION) | CONTACT NAME | |
| EMAIL | TELEPHONE | |

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| **Section 3 – Checklist questions**  An application to amend an EA is not appropriate in all circumstances. If you answer **Yes** to any of the preliminary questions below, you cannot use this application form. If you answer **No** to all of the preliminary questions, you may continue to use this application form. | |
| Is the amendment to correct a clerical or formal error? | Yes  No |
| If yes, you cannot use this form. This request should be made in writing directly to the administering authority (no fees apply). | |
| Is the amendment to add an ERA to an amalgamated project authority and the proposed activity does not form part of the single integrated operation conducted under the authority? | Yes  No |
| If yes, you cannot use this form. You will need to apply for a new EA. | |
| Is the amendment to add an ERA to the environmental authority and the addition of the ERA would result in the environmental authority not meeting the definition of an ‘ERA project’? | Yes  No |
| If yes, you cannot use this form. You will need to apply for a new EA. | |
| Is the amendment to amalgamate two or more EA’s? | Yes  No |
| If yes, you cannot use this form. Please use either the form [Application to amalgamate two or more environmental authorities into an amalgamated corporate authority (ESR/2015/1734)](https://www.desi.qld.gov.au/policies?a=272936:policy_registry/era-ap-amalgamated-corporate-authority.docx), or [Application to amalgamate two or more environmental authorities into an amalgamated project or local government authority (ESR/2015/1735)](https://www.desi.qld.gov.au/policies?a=272936:policy_registry/era-ap-amalgamated-authority.docx). | |
| Is the amendment to add an ERA to an amalgamated local government authority and there is not an appropriate degree of integration between the proposed activity and the existing activities on the authority? | Yes  No |
| If yes, you cannot use this form. You will need to apply for a new EA. | |
| Is the amendment to amend the financial assurance or estimated rehabilitation cost only? | Yes  No |
| If yes, you cannot use this form. Please use the form [Application to amend or discharge financial assurance held for an environmental authority (ESR/2015/1752)](https://www.desi.qld.gov.au/policies?a=272936:policy_registry/era-ap-amend-discharge-financial-assurance.docx) or [Application for a decision on the estimated rehabilitation cost (ESR/2018/4426)](https://www.desi.qld.gov.au/policies?a=272936:policy_registry/rs-ap-decision-erc.docx) . | |
| Is the proposed amendment to add a resource activity to an EA for a prescribed ERA project? | Yes  No |
| If yes, you cannot add the resource activity to the EA. You will need to apply for a new EA. | |
| Is the proposed amendment to add a prescribed ERA, other than an ancillary activity, to an EA for a resource project? | Yes  No |
| If yes, you cannot use this form. You can apply using the standard, variation or site-specific application forms. | |
| Are you applying to extend the term of an EA that was issued to conduct research into, or test, technology or processes relating to an ERA, and for which information mentioned in section 125(1)(l)(i) and (ii) of the EP Act was not available at the time the authority was applied for? | Yes  No |
| If yes, you cannot use this form. You will need to apply for a new EA. | |

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| **Section 4 – Checklist questions for prescribed ERAs**  Does the application relate to an EA that is only for prescribed ERAs? | Yes – Answer the questions in this section  No – Go to next section | |
| Does the proposed amendment involve changes to the relevant activity that require a new development application to be lodged under the *Planning Act 2016* and the application for the development application has not been lodged. | | Yes  No |
| If yes, the development application must be lodged before an EA amendment application can be made. Under the EP Act, a development application for a material change of use of premises for an ERA is deemed to be also an application for an environmental authority. In this case, an EA amendment application should not be lodged. | | |
| Is the proposed amendment solely to add or remove vehicles for ERA 57 (Regulated waste transport)? | | Yes  No |
| If yes, you do not need to submit this application form. You can update vehicle details online through Online Services or use the form [Details of regulated waste vehicles (ESR/2015/1851)](https://www.desi.qld.gov.au/policies?a=272936:policy_registry/pr-fm-waste-vehicle-details.docx). | | |
| Is the amendment for the holder of the EA to transfer all or part of the EA to a person? | | Yes  No |
| If yes, you cannot use this form. Please use the form [Request to transfer all or part of an environmental authority (prescribed environmentally relevant activities) (ESR/2015/1718)](https://www.desi.qld.gov.au/policies?a=272936:policy_registry/pr-ap-transfer-environmental-authority.docx). | | |
| Is the amendment for the surrender of an EA? | | Yes  No |
| If yes, you cannot use this form. Please use the form [Application to surrender an environmental authority for a prescribed ERA (ESR/2015/1719)](https://www.desi.qld.gov.au/policies?a=272936:policy_registry/pr-ap-surrender-prescribed.docx) . | | |

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| **Section 5 – Checklist for resource activities**  Is the application to amend an EA for a resource activity? | Yes - Answer the questions in this section  No – Go to next section | |
| Is the amendment for a partial surrender of an EA for a mining, geothermal or petroleum resource activity? | | Yes  No |
| If yes, you cannot use this form. Please use the form [Application for surrender or partial surrender of an environmental authority (resource activity) (ESR/2015/1751)](https://www.desi.qld.gov.au/policies?a=272936:policy_registry/rs-ap-surrender-partial-surrender-ea.docx). | | |
| Is the amendment for an EA that has a PRCP schedule and approval of the amendment application would result in the EA to which the application relates being inconsistent with the relevant PRCP schedule? | | Yes  No |
| If yes, you cannot use this form. The amendment to the EA must not be inconsistent with the PRCP Schedule otherwise you must apply to amend your PRCP Schedule. Please use the form [Application to amend a progressive rehabilitation and closure plan schedule (PRCP schedule) or joint PRCP schedule and environmental authority (ESR/2019/4956)](https://www.desi.qld.gov.au/policies?a=272936:policy_registry/rs-ap-amend-prcp-schedule.docx)  . | | |

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| **Section 6 – Major or minor amendment**  Is the application for a major or minor amendment? | |
| Your application is a minor amendment (condition conversion) if you want to convert all conditions of your EA to the standard conditions for the ERA to which the EA relates. By selecting this amendment type you are certifying that you have a complete and thorough understanding of, and can comply with, the ERA Standard (eligibility criteria and standard conditions).  For applications other than a minor amendment (condition conversion), the administering authority decides if an application is a minor amendment (threshold) or a major amendment and will send you a notice of the decision.  If the application is a major amendment, an assessment fee of 30% of the annual fee for your EA is required to be paid. The assessment of your amendment application will not proceed until the assessment fee is paid.  No additional assessment fees apply if your application is determined to be a minor amendment.  By considering what type of amendment your application is likely to be, you will have a better idea of whether the assessment fee will be payable.  For further information see the [Guideline - Major and minor amendments (ESR/2015/1684)](https://www.desi.qld.gov.au/policies?a=272936:policy_registry/era-gl-major-minor-amendment.pdf) and s223 of the EP Act. If you have questions regarding whether your amendment will be a minor or major amendment you are encouraged to arrange a pre-lodgement meeting with the administering authority. Only an indication can be given as to whether the proposed changes are likely to be a minor or major amendment, at a pre-lodgement meeting as this decision can only be made when the actual application is submitted. | |
|  | Major amendment |
|  | Minor amendment (threshold) |
|  | Minor amendment (condition conversion)  For minor amendment (condition conversion) go to Section 31 (Payment of fees). |

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| **Section 7 – Amendment options**  Complete this section for all applications, tick all that apply | |
| I would like to amend the EA: | Activities – includes changes to thresholds  Locations – removal/addition of activity locations  Conditions – includes conversions to standard conditions and variations |

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| **Section 8 – Describe the proposed amendment** |
| Provide a detailed description of your proposed amendment.  Include justification of how your proposed amendment meets the criteria for a major or minor amendment and attach any supporting information to this application.  If the amendment is to add or delete a location, tenure or activity, or to change the threshold of an activity, provide details below. |
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| I HAVE ATTACHED ADDITIONAL DETAILS FOR THIS SECTION. |

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| **Section 9 – Describe the land that will be affected by the proposed amendment** |
| Describe if the activity will be carried out within the existing designated areas of the environmental authority, a new area, or if the activity is mobile or temporary. |
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| I HAVE ATTACHED ADDITIONAL DETAILS FOR THIS SECTION. |

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| **Section 10 – Development permits and other land use approvals *(Prescribed ERAs only)*** | | | | | |
| Does the EA only include a prescribed ERA/s? | | | | No – Go to next section  Yes – Provide details below | |
| Are there any development permits or other land use approvals in effect or have any development applications been made under the *Planning Act 2016* to carry out the proposed amendment? | | | | No – Go to next section  Yes – Provide details below | |
| Provide a list of applicable development permits or applications below. | | | | | |
| Development permit / application number | Development permit / application name | Assessment manager | Date of application or approval | | Expiry date |
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| If a land use approval other than a development permit is in effect, provide details below. | | | | | |
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| I HAVE ATTACHED ADDITIONAL DETAILS FOR THIS SECTION. | | | | | |

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| **Section 11 – Amend activities** |

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| Do you wish to amend activities under the EA, including removing ERAs, adding ERAs or changes to threshold(s)? | | | No – Go to next section  Yes – Provide details below | |
| **Section 11.1 – Removing ERA(s)**  Does the proposed amendment remove an ERA from the EA? | | | No – Go to section 11.2  Yes – Continue on below | |
| Provide a list of all the ERAs that are to be removed from the EA and identify whether the ERA has commenced. | | | | |
| ERA number | Threshold | Name of ERA | | Has the ERA commenced? |
|  |  |  | | Yes  No |
|  |  |  | | Yes  No |
|  |  |  | | Yes  No |
|  |  |  | | Yes  No |
|  |  |  | | Yes  No |
| I HAVE ATTACHED DETAILS OF ADDITIONAL ERA(s) TO BE REMOVED. | | | | |
| Does your EA contain any rehabilitation conditions that are applicable to the ERA(s) that are requested to be removed from the EA? | | | No – Go to section 11.2  Yes – Provide details below | |
| A statement addressing compliance with EA conditions is to be completed by, or on behalf of, the EA holder. Attach a separate document to this application form which states the extent to which:   1. The ERAs being removed from the EA have complied with each relevant condition of approval; and 2. The final rehabilitation report is accurate (include the date of the final rehabilitation report). | | | | |
| PROVIDE DETAILS OF THE DATE, METHOD AND EVIDENCE USED TO VERIFY COMPLIANCE: | | | | |
| PROVIDE DETAILS OF THE NAME, POSITION AND CONTACT NUMBER OF THE PERSON SIGNING THE STATEMENT: | | | | |
| DESCRIBE THE QUALIFICATIONS AND EXPERIENCE OF THE PERSON SIGNING THE STATEMENT: | | | | |
| I HAVE ATTACHED THE REQUIRED STATEMENT ADDRESSING COMPLIANCE WITH CONDITIONS. | | | | |

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| For guidance on what a rehabilitation report should contain you may use the [Final rehabilitation report with landowner statement (ESR/2015/1616)](https://www.desi.qld.gov.au/policies?a=272936:policy_registry/rs-fm-rehabilitation-report.docx). Methods to verify compliance may include a desktop assessment of documentation, an interview with the landowner/holder or a field operator or a site inspection. Evidence used may include photographs, statements and other documents such as maps, plans, approvals, monitoring results etc. |

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| **Section 11.2 – Adding ERA(s)**  Does the proposed amendment add an ERA to the EA? | | | | No – Go to next section  Yes – Continue on below | |
| Provide details of which ERA(s) you wish to add. If the ERA has eligibility criteria and standard conditions[[1]](#footnote-2), identify whether you can comply with them. Select “N/A” where there are no eligibility criteria and standard conditions for that ERA. If you cannot comply with all of the applicable standard conditions, select “no” and attach details of the standard conditions you cannot comply with. | | | | | |
| ERA number | Threshold | Name of ERA | I can comply with the eligibility criteria | | I can comply with all the standard conditions |
|  |  |  | Yes  N/A  No | | Yes  No |
|  |  |  | Yes  N/A  No | | Yes  No |
|  |  |  | Yes  N/A  No | | Yes  No |
|  |  |  | Yes  N/A  No | | Yes  No |
|  |  |  | Yes  N/A  No | | Yes  No |
|  |  |  | Yes  N/A  No | | Yes  No |
|  |  |  | Yes  N/A  No | | Yes  No |
| I HAVE ATTACHED DETAILS OF ADDITIONAL ERA(s) TO BE ADDED.  I HAVE ATTACHED DETAILS OF THE STANDARD CONDITIONS THAT I CANNOT COMPLY WITH. | | | | | |
| If you cannot comply with the eligibility criteria as a result of the proposed amendment, then an amendment to the relevant eligibility criteria condition will also be required. The department will only approve an amendment of the eligibility criteria condition if it is a result of factors beyond your control such as residential encroachment, rather than a change to the activity. | | | | | |

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| **Section 12 – Single integrated operation confirmation** |

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| Will the activities be undertaken as a single integrated operation? | No – Go to next section  Yes – Provide details below |
| PROVIDE DETAILS OF THE ACTIVITIES THAT WILL BE OPERATED AS A SINGLE INTEGRATED OPERATION AND SUPPORTING INFORMATION SHOWING THEY ARE A SINGLE INTEGRATED OPERATION: | |
| Single integrated operation occurs when all of the below criteria are met:  (a) the activities are carried out under the day-to-day management of a single responsible individual, for example, a site or operations manager;  (b) the activities are operationally interrelated;  (c) the activities are, or will be, carried out at one or more places; and  (d) the places where the activities are carried out are separated by distances short enough to make feasible the integrated day-to-day management of the activities. | |

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| **Section 13– Amend location(s)** | | | |
| Does the proposed amendment relate to the location where the ERA(s) are undertaken, including adding a location, removing a location or changing a location?  This section is not applicable to changes in monitoring locations, infrastructure locations ect. unless the new location is outside the currently authorised area for the environmental authority. Amendments to change the location of monitoring or infrastructure where the monitoring or infrastructure location is still within the currently authorised area are considered amendments to vary conditions. | | No – Go to Section 14  Yes – Provide details below | |
| ERA number and threshold | Location (lot on plan(s), tenure(s) or mobile and temporary) | | Add or remove |
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| I HAVE ATTACHED DETAILS OF ADDITIONAL LOCATIONS FOR THIS SECTION. | | | |

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| **Section 13.1 - Rehabilitation conditions**Are you proposing to remove locations from the EA? | No – Go to next section  Yes – Continue on below |
| Does your EA contain any rehabilitation conditions that are applicable to the locations that are requested to be removed from the EA? | No – Go to next section  Yes – Continue on below |
| Has a statement addressing compliance with EA rehabilitation conditions been attached as per section 11.1? | No – Provide details below  Yes – Go to next section |

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| PROVIDE DETAILS OF THE DATE, METHOD AND EVIDENCE USED TO VERIFY COMPLIANCE: |
| PROVIDE DETAILS OF THE NAME, POSITION AND CONTACT NUMBER OF THE PERSON SIGNING THE STATEMENT: |
| DESCRIBE THE QUALIFICATIONS AND EXPERIENCE OF THE PERSON SIGNING THE STATEMENT: |
| I HAVE ATTACHED THE REQUIRED STATEMENT ADDRESSING COMPLIANCE WITH CONDITIONS. |
| For guidance on what a rehabilitation report should contain you may use the [Final rehabilitation report with landowner statement (ESR/2015/1616)](https://www.desi.qld.gov.au/policies?a=272936:policy_registry/rs-fm-rehabilitation-report.docx). Methods to verify compliance may include a desktop assessment of documentation, an interview with the landowner/holder or a field operator or a site inspection. Evidence used may include photographs, statements and other documents such as maps, plans, approvals, monitoring results etc. |

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| **Section 14 – Seek to vary conditions** | |
| Are you looking to vary the condition(s) of the EA? | No – Go to next section  Yes – Provide details below |
| **IMPORTANT NOTE:** The administering authority considers what is necessary or desirable when setting the conditions of an EA. Seeking to vary the conditions is likely to change the environmental risk of an activity and will require an assessment of the environmental values. If this is not provided, the application may not be valid. | |
| Provide details of: (a) condition number(s); (b) proposed change; and (c) justification for the change. | |
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| I HAVE ATTACHED ADDITIONAL DETAILS FOR THIS SECTION. | |
| If the activities were assessed as part of a coordinated project declared under the *State Development and Public Works Organisation Act 1971*, you are only able to amend Coordinator General conditions if the Coordinator General’s evaluation report for the project has lapsed. If you are unsure if the Coordinator General’s evaluation report has lapsed, contact the Department of State Development, Infrastructure, Local Government and Planning for more information. | |

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| **Section 15 – Compliance with any eligibility criteria** | |
| Are there any eligibility criteria for the activity(s)? | No - Go to next section  Yes - Provide details below |
| State whether each relevant activity will, if the amendment is made, comply with any eligibility criteria for the activity. | |
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| Include a declaration (below) that the above statement is correct | |
| I | |
| (INSERT NAME, POSITION AND COMPANY NAME OF PERSON MAKING THE STATEMENT) | |
| * make the statement by or for the holder of the EA; * confirm that, to the best of my knowledge, all information provided as part of this statement, including attachments, is true, correct and complete. * understand that under section 480 of the EP Act, it is an offence to give the administering authority or an authorised person a document that contains information that I know, or ought reasonably know, to be false or misleading in a material particular. * understand that under section 480A of the EP Act, if I am required to give a document to the administrating authority, it is an offence to give a document that I know, or ought reasonably to know, contains incomplete information in a material particular. * confirm that, to the best of my knowledge, this statement, including attachments, does not include false, misleading or incomplete information; * confirm that, to the best of my knowledge, I have not knowingly failed to reveal any relevant information or document to the administering authority; * confirm that, to the best of my knowledge, all information provided in this statement, including attachments, address the relevant matters and are factually correct; * confirm that the opinions expressed in this statement, including attachments, are honestly and reasonably held; and * understand that all information supplied as part of this statement, including attachments, can be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*. | |
| SIGNATURE | DATE |
| Only a person with appropriate environmental expertise and/or experience in planning and executing site operations should sign this statement. This person may be the EA holder, a full time employee of the EA holder or a consultant to the EA holder. | |

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| **Section 16 – Environmental values** | | | |
| Attach a document that provides an assessment of the likely impact of the proposed amendment on environmental values (EVs). Note: All fields below are mandatory, therefore a statement is required where there are no likely impacts to an EV. | | | |
| Environmental Values | | | |
| Water Groundwater | Wetlands Land | Land use Air | Acoustic Waste |
| I HAVE ATTACHED A DOCUMENT THAT PROVIDES AN ASSESSMENT OF LIKELY IMPACTS ON EVs. | | | |
| Note that the EP Act, s226A(1)(f) states the information required relating to impacts on EVs which include:   1. a description of the environmental values likely to be affected by the proposed amendment; and 2. details of any emissions or releases likely to be generated by the proposed amendment; and 3. a description of the risk and likely magnitude of impacts on the environmental values; and 4. details of the management practices proposed to be implemented to prevent or minimise adverse impacts; and 5. if a PRCP schedule does not apply for each relevant activity - details of how the land the subject of the application will be rehabilitated after each relevant activity ceases. | | | |

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| **Section 17 – Environmental offsets** | |
| Will the ERA(s) being applied for cause, or be likely to cause, a significant residual impact to a prescribed environmental matter (other than a matter of local environmental significance)? | No - Go to next section  Yes - Provide details below |
| Yes - Attach supporting information that:   * details the magnitude and duration of the likely significant residual impact on each prescribed environmental matter (other than matters of local environmental significance) for the entire activity; * demonstrates that all reasonable measures to avoid and minimise impacts on each of those matters will be undertaken; * includes a notice of election, if it has not already been submitted; and * if the activity is to be staged, details of how the activity is proposed to be staged. | |
| An environmental offset may be required for an ERA where despite all reasonable measures to avoid and minimise impacts on certain environmental matters, there is still likely to be a significant residual impact on one or more of those matters. You must verify the presence, whether temporary or permanent, of those environmental matters. For more information refer to the State Significant Impact Guideline at the Queensland Government website, at: [www.qld.gov.au/environment/pollution/management/offsets/index.html](http://www.qld.gov.au/environment/pollution/management/offsets/index.html). | |

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| **Section 18 – Matters of national environmental significance** | | | |
| Would the carrying out of the proposed ERA, or where relevant the ERA project, be likely to have a significant impact on any matters of national environmental significance? | | | No - Go to next section  Yes - Provide details below |
| Are the impacts covered by transitional provisions for the *Environmental Protection and Biodiversity Conservation Act* *1999* (EPBC Act)? | | | No – Provide details below  Yes – Provide details in an attachment |
| Has the proposal been referred to the Federal Government Environment Minister or a delegate for formal assessment and approval? | | | No - Go to next section  Yes - Provide details below |
|  | If Yes - Has an approval issued under the EPBC Act required an environmental offset for the same, or substantially the same, impact and the same, or substantially the same, matters of national environmental significance? | | No - Go to next section  Yes - Provide details below |
|  | | If Yes - Are there any matters of national environmental significance which are assessed under theEPBC Actwhich are the same, or substantially the same as any matters of national environmental significance, but that were not conditioned in the approval? | No - Go to next section  Yes - Provide details below |
| I HAVE ATTACHED DETAILS OF MATTERS OF NATIONAL ENVIRONMENTAL SIGNIFICANCE INCLUDING ANY APPLICABLE TRANSITIONAL PROVISIONS.  I HAVE ATTACHED A COPY OF THE EPBC ACT APPROVAL. | | | |
| There are currently nine matters of national environmental significance (MNES) which have been defined in the *EPBC Act*. To determine whether the proposed ERA(s) will have a significant impact on MNES and for referral requirements, please refer to the guidance provided by the Federal Government's Department of Environment on [www.australia.gov.au](http://www.australia.gov.au) and [www.environment.gov.au](http://www.environment.gov.au). | | | |

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| **Section 19 – Waste** |
| Attach a document that provides details of the proposed measures for minimising and managing waste generated by any amendment(s) to the relevant activity. |
| I have attached a document that provides the required information; or If waste is to be managed according to an existing waste management plan, provide the name of the plan and the relevant page or section numbers below: |

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| **Section 20 – Regional interest areas *(Resource activities only)*** | | |
| Is the activity a resource activity? | | No - Go to Section 26  Yes - Continue below |
| Is the resource activity located anywhere within an area of regional interest? | | No - Go to next section  Yes - Provide details below |
| If yes - Which area of regional interest, has or will require a regional interest development approval (RIDA)?  Priority agricultural areas (PAAs)  Priority living areas (PLAs)  Strategic environmental areas (SEAs)  Strategic cropping area (SCA)  No RIDA required, I am an exempt activity. | | |
| If you have applied or been approved for a RIDA, provide the application reference: |  | |
| A regional interests development approval (RIDA) is required when a resource activity is proposed in an area of regional interest under the *Regional Planning Interests Act 2014*. Further information, including application forms, can be found on the Department of State Development, Infrastructure, Local Government and Planning website at [https://planning.statedevelopment.qld.gov.au](https://planning.statedevelopment.qld.gov.au/). | | |

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| **Section 21 – ANZSIC code *(Resource activities only)*** | |
| Provide the ANZSIC code for the resource activity. | |
| 1101 Black coal mining  1102 Brown Coal Mining  1311 Iron ore mining  1312 Bauxite mining  1317 Silver-lead-zinc ore mining  1200 Oil and gas extraction | 1313 Copper ore mining  1314 Gold ore mining  1315 Mineral sand mining  1316 Nickel ore mining  1319 Metal ore mining (other metallic mineral ores) |
| Other (provide details): | |
| The Australian and New Zealand Industrial Classification (ANZSIC) is used by the Australian Bureau of Statistics. It is required to be displayed in the public register. | |

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| **Section 22 – Environmental impact statement (EIS)\* *(Resource activities only)*** | | |
| Has an application been made for a decision on whether an EIS would be required for the proposed amendment activity? | | No  Yes |
| Has a decision been made on the application on whether an EIS would be required for the proposed amendment activity? | | Yes, a decision was made that an EIS is required – Attach decision.  Yes, a decision was made that an EIS is **not** required – Attach decision.  No, a decision has not yet been made.  NA – No application has been made. |
| I HAVE ATTACHED THE DECISION. | | |
| Has an EIS process that includes the proposed amendment been completed? | | No - Go to next section  Yes |
| If yes - Has the EIS assessment report lapsed under section 59A of the EP Act? | | No - Provide details below  Yes – Go to next section |
| I have assessed the environmental risks of the proposed amendment and consider them to be: | | |
|  | The same as was assessed in the EIS process Different to what was assessed in the EIS process | |
| I HAVE ATTACHED THE ASSESSMENT OF THE ENVIRONMENTAL RISKS OF THE PROPOSED AMENDMENT. | | |
| \* EIS refers to both the EIS process under the *EP Act* and the EIS process under the *State Development and Public Works Organisation Act* *1971*.  \* For further information about the EIS process is available at [www.qld.gov.au](http://www.qld.gov.au), using the search term‘environmental impact statements’. | | |

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| **Section 23 – Environmental impact statement triggers\*** | |
| Is the application to amend/alter an existing mine? | No - Continue below  Yes - Answer questions 1-6 |
| Is the application for petroleum and gas activities? | No – Go to next section  Yes – Answer questions 7-9 |

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| **For proposals to amend/alter an existing mine** | |
| 1. Is the proposed amendment for an increase in the annual extraction of more than 100% or 5 million tonnes per year (whichever is the lesser)?   *NOTE: Only answer this question if the current ERA project is for an existing mine extracting between 2–10 million tonnes per year of run of mine (ROM) ore or coal; otherwise select N/A.* | Yes  No  N/A |
| 1. Is the proposed amendment for an increase in annual extraction of more than 50% or 10 million tonnes per year (whichever is the lesser)? *NOTE: Only answer this question if the current ERA project is for an existing mine extracting over 10 million tonnes per year of ROM ore or coal; otherwise select N/A.* | Yes  No  N/A |
| 1. Is the proposed amendment for an increase in annual extraction of greater than 25%?   *NOTE: Only answer this question if the current ERA project is for an existing mine extracting over 20 million tonnes per year of ROM ore or coal extraction; otherwise select N/A.* | Yes  No  N/A |
| 1. Would the proposed amendment involve an extension into and significant impact on a Category A or B environmentally sensitive area, which is not already authorised by the State? | Yes  No |
| 1. Would the proposed amendment involve a substantial change in mining operations—such as from underground to open cut, or (for underground mining) a change in operations from one causing little subsidence to one likely to cause substantial subsidence? | Yes  No |
| 1. Would the proposed amendment introduce a novel or unproven resource removal process, technology or activity? | Yes  No |
| **For petroleum and gas activities** | |
| 1. Would the proposed amendment involve a total disturbance area of greater than 2,000 hectares at any one time during the life of the proposed project? This includes areas occupied by well pads (single or multi-directional), access tracks and roads, water storages, and process plants? | Yes  No |
| 1. Would the proposed amendment involve the construction of a high pressure pipeline over a distance of 300 kilometres or greater? | Yes  No |
| 1. Would the proposed amendment involve the construction of a liquefied natural gas plant? | Yes  No |
| I HAVE ATTACHED DETAILS OF HOW THE CRITERION IS TRIGGERED INCLUDING DETAILS OF THE IMPACT. | |
| \* EIS refers to both the EIS process under the *EP Act* and the EIS process under the *State Development and Public Works Organisation Act* *1971*.  \* There are numerous criteria used to make the EIS decision, for further information about the EIS process is available at [www.qld.gov.au](http://www.qld.gov.au), using the search term‘environmental impact statements’. | |

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| **Section 24 – Coal seam gas (CSG) activities *(Resource activities only)*** | |
| Does the application relate to an EA for a CSG activity that is an ineligible ERA? | No - Go to next section  Yes - Provide details below |
| Does the amendment change the way that CSG water is managed? | No - Go to next section  Yes - Provide details below |
| If the amendment will change the way that CSG water is managed the following information must be provided with this application. | |

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|  | I have attached a document that details: |
|  | The quantity of CSG water the applicant reasonably expects will be generated in connection with carrying out each relevant CSG activity. |
|  | The flow rate at which the applicant reasonably expects the water will be generated. |
|  | The quality of the water, including changes in the water quality the applicant reasonably expects will happen while each relevant CSG activity is carried out. |
|  | The proposed management of water including, for example, the use, treatment, storage and disposal of the water. |
|  | The measurable criteria (‘management criteria’) against which the applicant will monitor and assess the effectiveness of the management of the water, including, for example, criteria for each of the following:   1. the quantity and quality of the water used, treated, stored or disposed of; 2. protection of the environmental values affected by each relevant CSG activity; and 3. the disposal of waste, including, for example, salt, generated for the management of the water. |
|  | The action proposed to be taken if any of the management criteria are not complied with, to ensure that the criteria will be able to be complied with in the future. |
|  | If the application includes a CSG evaporation dam, an evaluation of the following must be provided:   1. best practice environmental management for managing CSG water; 2. alternative ways for managing CSG water; and 3. whether there is a feasible alternative to a CSG evaporation dam for managing the water. Note if the evaluation shows that there is a feasible alternative option, the CSG evaporation dam cannot form part of the water management for this amendment application. |

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| **Section 25 – Underground water rights *(Resource activities only)*** | |
| Is the activity proposed to be undertaken on a mineral development licence (MDL), mining lease (ML) or petroleum lease (PL)? | No - Go to next section  Yes - Provide details below |
| Does the proposed amendment involve changes to the exercise of underground water rights? | No - Go to next section  Yes - Provide details below |

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| I have attached a document that details: | |
|  | The areas in which underground water rights are proposed to be exercised. |
|  | For each aquifer affected, or likely to be affected, by the exercise of underground water rights:   1. a description of the aquifer; 2. an analysis of the movement of underground water to and from the aquifer, including how the aquifer interacts with other aquifers and surface water; and 3. a description of the area of the aquifer where the water level is predicted to decline because of the exercise of underground water rights; and. 4. the predicted quantities of water to be taken or interfered with because of the exercise of underground water rights during the period in which resource activities are carried out. |
|  | The environmental values that will, or may, be affected by the exercise of underground water rights and the nature and extent of the impacts on the environmental values. |
|  | Any impacts on the quality of groundwater that will, or may happen because of the exercise of underground water rights during or after the period in which resource activities are carried out. |
|  | Strategies for avoiding, mitigating or managing the predicted impacts on the environmental values of the impacts on the quality of groundwater. |
| For more information about exercising underground water rights or the associated requirements refer to the guideline [Requirements for site-specific and amendment applications—underground water rights (desi.qld.gov.au)](https://www.desi.qld.gov.au/policies?a=272936:policy_registry/rs-gl-requirements-underground-water-rights.pdf) | |

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| **Section 26 – Financial assurance / estimated rehabilitation cost** | | |
| Do you currently have financial assurance or scheme assurance held for the approved EA? | | No – Go to next section  Yes – Provide details below |
|  | I will not need to change the financial assurance or scheme assurance in relation to this amendment.  I will be changing the financial assurance and have attached the form [Application to amend or discharge financial assurance held for an environmental authority (ESR/2015/1752)](https://www.desi.qld.gov.au/policies?a=272936:policy_registry/era-ap-amend-discharge-financial-assurance.docx).  I will be applying for a new estimated rehabilitation cost decision if this amendment application is approved. | |

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| **Section 27 – Compliance and enforcement tools or site management plan** | |
| Is this land currently subject to an environmental enforcement order (EEO), environmental protection order (EPO), transitional environmental program (TEP) or a site management plan (SMP)? | No – Go to next section  Yes (EEO) - provide details below  Yes (EPO) - provide details below  Yes (TEP) - provide details below  Yes (SMP) - provide details below |
| PROVIDE THE REFEReNCE NUMBER AND BRIEF DETAILS INCLUDING: DESCRIPTION OF LAND; LOT AND PLAN NUMBERS; AND LOCAL GOVERNMENT AREA. | |

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| **Section 28 – Environmental management register** | | |
| Is any part of the land currently recorded in, or has previously been removed from, the environmental management register? | | No – Go to next section  Yes – Provide details below |
|  | The land is currently in the environmental management register.  The land has been removed from the environmental management register.  You must attach evidence (e.g. Notice) advising that the details have been removed. | |

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| **Section 29 - Website address** | | | | |
| Is the application for a mining activity on a mining lease, or a geothermal, petroleum, or greenhouse gas storage activity? | | | No – Go to next section  Yes – Provide details below | |
| Provide the website address for the application notice and application documents. | |  | | |
| Provide details of the contact person if technical assistance is required. | NAME | | | TELEPHONE |
| EMAIL | | | |

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| **Section 30 – Site contact** | | |
| Would you like to nominate a site contact? | | No – Go to next section  Yes – Provide details below |
| SITE CONTACT NAME | POSITION | |
| EMAIL | TELEPHONE | |
| INDICATE IF YOU WANT THE SITE CONTACT TO RECEIVE CORRESPONDENCE VIA EMAIL | | |
| A site contact is an alternative contact nominated by the legal entity which holds, or will in future hold, a relevant authority issued by the department. The department may direct correspondence relating to actual or potential compliance matters to the site contact. | | |

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| **Section 31 – Payment of fees** | | |
| Application fee: | | $ |
| For fees payable to the Department of Environment, Science and Innovation | | |
|  | **Preferred**  Apply using [Online Services](https://www.business.qld.gov.au/running-business/environment/online-services) – submit the application online and pay by credit card. | |
|  | **Alternatively**  Email the completed application with a request to pay the application fee by Bpoint.  Please do not email your credit card details – we will send you a link to pay securely by credit card via BPoint. | |
| For fees payable to the Department of Agriculture and Fisheries | | |
|  | Payment by cheque or money order made payable to the Department of Agriculture and Fisheries (attached). | |
|  | Please contact me (the applicant) for credit card payment:  Phone number: Insert phone no. | |
| An application fee is payable at the time the application is made. Information on the fee can be located on the website [Forms and fees for environmental authorities | Business Queensland](https://www.business.qld.gov.au/running-business/environment/licences-permits/forms-fees). Where the proposed amendment is determined by the administering authority to be a major amendment, an assessment fee of 30% of the annual fee for the authority at the time of application, is also payable. The assessment fee is payable once notification of the assessment level decision is issued. The assessment fee must be paid before the assessment of the amendment application can proceed.  The supplementary annual fee is payable where the amendment is approved and results in the aggregate environmental score (and hence the annual fee) for the EA increasing. The supplementary annual fee is a pro-rata adjustment to the annual fee for the period from when the amended EA takes effect to the next anniversary day for the EA. This is payable within 20 business days after the approval date. The supplementary annual fee can be calculated using the [Fee calculator (ESR/2015/1731)](https://www.desi.qld.gov.au/policies?a=272936:policy_registry/era-fx-fee-calculator.xlsx). | | |

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| **Section 32 – Declaration** | | |
| **Note:** If you have not told the truth in this application you may be prosecuted. | | |
| I declare that:   * I am the holder of the EA, or authorised signatory for the holder of the EA. * The information provided is true and correct to the best of my knowledge. * I understand that under section 480 of the EP Act, it is an offence to give the administering authority or an authorised person a document that contains information that I know, or ought reasonably know, to be false or misleading in a material particular. * I understand that under section 480A of the EP Act, if I am required to give a document to the administrating authority, it is an offence to give a document that I know, or ought reasonably to know contains incomplete information in a material particular. * I understand that failure to provide sufficient information may result in the application being refused. I understand that an incomplete application may be invalid. Invalid applications will be returned without processing and will only be processed if resubmitted with all invalidating issues addressed. * I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*. * If the proposed amendment is made, the relevant activities will continue to comply with the ERA Standard (eligibility criteria and standard conditions) for all eligible ERAs, or where they cannot comply, I have indicated otherwise in my application and provided the required supporting information. * If the proposed amendment is a minor amendment (condition conversion), I can comply with the ERA Standard (eligibility criteria and standard conditions) for each of the ERAs authorised by the EA. * If the proposed amendment is made, I will continue to comply with all conditions of my environmental authority as well as any relevant provisions in the EP Act. * I understand that I am responsible for managing the environmental impacts of these activities, and that approval of this application is not an endorsement by the administering authority of the effectiveness of management practices proposed or implemented. | | |
| Where an agreement is in place between all holders of the EA, one holder can sign on behalf of the other joint holders. Please tick the checkbox below. | | |
| I HAVE AUTHORITY TO SIGN THIS FORM ON BEHALF OF ALL THE JOINT HOLDERS OF THE EA. | | |
| Applicant's or authorised signatory’s signature | | |
| FULL NAME | POSITION | COMPANY / ORGANISATION |
| SIGNATURE | | DATE |

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| Joint holder(s) signature if applicable | | |
| NAME, POSITION AND COMPANY NAME | SIGNATURE | DATE |
| NAME, POSITION AND COMPANY NAME | SIGNATURE | DATE |
| NAME, POSITION AND COMPANY NAME | SIGNATURE | DATE |
| OR  I HAVE ATTACHED A DOCUMENT THAT PROVIDES THE REQUIRED INFORMATION FOR ALL JOINT HOLDERS. | | |
| Where the EA holder is a company, this form must be signed by an authorised person for that company. Where there is more than one holder of the EA, this declaration is to be signed by all holders, unless there is an agreement between all holders that one can sign on behalf of the other(s). | | |

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| **Section 33 - Submission** | |
| Please submit your completed application to: | |
| **For ERA 2, ERA 3 or ERA 4:** | |
| Post: | Senior Environmental Scientist  Animal Industries  Department of Agriculture and Fisheries  PO Box 102  TOOWOOMBA QLD 4350 |
| Enquiries | Phone: (07) 4688 1374  Fax: (07) 4529 4192  Email: [livestockregulator@daf.qld.gov.au](mailto:livestockregulator@daf.qld.gov.au) |
| **For a mining ERA where the proposed amendment impacts upon the resource tenure:** | |
| Enquiries | Mining Registrar  Department of Resources  The Department of Resources has a list of office locations for mining registrars on its website [www.resources.qld.gov.au/](https://www.resources.qld.gov.au/). |
| **For all other ERAs:** | |
| Post: | Permit and Licence Management  Department of Environment, Science and Innovation  GPO Box 2454  BRISBANE QLD 4001 |
| Enquiries | Website: [www.business.qld.gov.au](http://www.business.qld.gov.au)  Email: [palm@des.qld.gov.au](mailto:palm@des.qld.gov.au)  Phone: 13 QGOV (13 74 68) |
| Applications and enquiries should not be submitted to individual officers. The latest version of this publication can be found at [Application to amend an environmental authority (ESR/2015/1733)](https://www.desi.qld.gov.au/policies?a=272936:policy_registry/era-ap-amend-environmental-authority.docx). | |

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| **Section 34 - Definitions to terms used in this form** | |
| *(Where there is inconsistency between the definition of terms used here and the terms used in the EP Act, the terms in the EP Act apply)* | |
| Condition conversion | For an EA, means an amendment replacing all the conditions of the authority with the standard conditions for the environmentally relevant activity which the authority relates. The relevant eligibility criteria and standard conditions must be able to be met. |
| Eligibility criteria | For an environmentally relevant activity, means eligibility criteria that are in effect for the activity under –   1. An ERA standard; or 2. A code of environmental compliance; or 3. A regulation in respect of a mining activity. |
| Environmentally relevant activity (ERA) | A resource activity or a prescribed ERA. |
| ERA project | A prescribed ERA project or a resource project. |
| ERA standard | For an environmentally relevant activity, means the eligibility criteria and/ or the standard conditions set by the administering authority. |
| Major amendment | For an environmental authority, means an amendment that is not a minor amendment. |
| Material change of use of premises for an ERA | A category of assessable development requiring a development permit under the *Planning Act 2016*. Refer Schedule 10, Division 2, Item 8 of the Planning Regulation 2017. |
| Minor amendment | For an environmental authority, means an amendment that is –   1. a condition conversion; or 2. a minor amendment (threshold). |
| Minor amendment (threshold) | For an environmental authority, means an amendment that the administering authority is satisfied—   1. is not a change to a condition identified in the authority as a standard condition, other than— 2. a change that is a condition conversion; or 3. a change that is not a condition conversion but that replaces a standard condition of the authority with a standard condition for the environmentally relevant activity to which the authority relates; or 4. a change that will not result in a change to the impact of the relevant activity on an environmental value; and 5. does not significantly increase the level of environmental harm caused by the relevant activity; and 6. does not change any rehabilitation objectives stated in the authority in a way likely to result in significantly different impacts on environmental values than the impacts previously permitted under the authority; and 7. does not significantly increase the scale or intensity of the relevant activity; and 8. does not relate to a new relevant resource tenure for the authority that is— 9. a new mining lease; or 10. a new petroleum lease; or 11. a new geothermal lease under the Geothermal Energy Act; or 12. a new GHG injection and storage lease under the GHG storage Act; and 13. involves an addition to the surface area for the relevant activity of no more than 10% of the existing area; and 14. for an environmental authority for a petroleum activity— 15. if the amendment involves constructing a new pipeline—the new pipeline does not exceed 150km; and 16. if the amendment involves extending an existing pipeline—the extension does not exceed 10% of the existing length of the pipeline; and 17. if the amendment relates to a new relevant resource tenure for the authority that is an exploration permit or GHG permit—the amendment application under section 224 seeks an amended environmental authority that is subject to the standard conditions for the relevant activity or authority, to the extent it relates to the permit. |
| Mobile and temporary ERA | A prescribed ERA, other than an activity that is dredging material, extracting rock or other material, or the incinerating of waste:   1. carried out at various locations using transportable plant or equipment, including a vehicle 2. that does not result in the building of any permanent structures or any physical change of the landform at the locations (other than minor alterations solely necessary for access and setup including, for example, access ways, footings and temporary storage areas) 3. carried out at any one of the locations: 4. for less than 28 days in a calendar year, or 5. for 28 or more days in a calendar year only if the activity is necessarily associated with, and is exclusively used in, the construction or demolition phase of a project. |
| Prescribed ERA | An environmentally relevant activity that is not a resource activity and is prescribed under section 19 of the EP Act. |
| Prescribed ERA project | All prescribed ERAs carried out, or proposed to be carried out, as a single integrated operation. |
| Registered suitable operator | A person who, or a corporation which, under section 318I of the EP Act has been assessed as being suitable to carry out an ERA and has been listed on the suitable operator register. |
| Resource activity | An activity that is any of the following:   1. a geothermal activity 2. a greenhouse gas (GHG) storage activity 3. a mining activity 4. a petroleum activity. |
| Resource project | Resource activities carried out, or proposed to be carried out, under 1 or more resource tenures, in any combination, as a single integrated operation. |
| Single integrated operation | Occurs when all of the below criteria are met:   1. the activities are carried out under the day-to-day management of a single responsible individual, for example, a site or operations manager; 2. the activities are operationally interrelated; 3. the activities are, or will be, carried out at one or more places; and 4. the places where the activities are carried out are separated by distances short enough to make feasible the integrated day-to-day management of the activities. |
| Underground water rights | Means any of the following:   1. underground water rights within the meaning of the *Mineral Resources Act 1989*; 2. underground water rights within the meaning of the *Petroleum and Gas (Production and Safety) Act 2004*; 3. underground water rights within the meaning of the *Petroleum Act 1923*, section 87(3). |

1. ERAs with eligibility criteria and standard conditions are listed at: [www.business.qld.gov.au](http://www.business.qld.gov.au) (use the search term “eligibility criteria”). [↑](#footnote-ref-2)