***Waste Reduction and Recycling Act 2011***

Discounted waste levy rate for residue waste (JUL– DEC reporting period)

This form may be used by approval holders of a discounted waste levy rate for residue waste under section 47 of the Waste Reduction and Recycling Act 2011(the Act) to submit a waste levy discount report. Waste levy discount reports must be submitted within two months of a reporting period’s end date and must address all requirements stated in section 24(2) and 24(3) of the Waste Reduction and Recycling Regulation 2023 (the Regulation).

NOTE: Whilst not mandatory, operators are encouraged to use this form when submitting their reports, as it easily identifies the type of information the chief executive will consider when reviewing residue waste discount reports.

# Approval holder details

|  |
| --- |
| NAME OF COMPANY/ORGANISATION |
| TRADING NAME (if applicable) |
| DEPARTMENT REFERENCE WLA |
| RESIDUE WASTE DISCOUNT NUMBER |

# Contact person for report

|  |  |
| --- | --- |
| NAME | |
| POSITION | |
| PHONE | MOBILE |
| EMAIL | |

# Recycling efficiency threshold

A condition of the residue waste discount approval is that the entity maintain a minimum recycling efficiency threshold, as listed on the entity’s Certificate of Residue Waste Discount. Please detail below the recycling efficiency achieved for each month of the reporting period.

*<NOTE: Recycling efficiency = (weight of waste not disposed to landfill / weight of waste used as feedstock) \* 100>*

For the reporting period starting on 1 July and ending on 31 December in the year:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Condition 1** | **Jul** | **Aug** | **Sept** | **Oct** | **Nov** | **Dec** | **TOTAL** |
| Recycling efficiency (%) |  |  |  |  |  |  |  |

# Waste tonnages (JUL– DEC reporting period)

Please populate the below table, including information for each month of the reporting period, in accordance with section 24(2)(a)(i)-(iii) of the Regulation.

*<NOTE: The Certificate of Residue Waste Discount states the maximum weight of discounted residue waste for which the exemption can be claimed for the approval’s duration. The cumulative amount claimed, across all reporting periods, under the residue waste discount should not be in excess of this amount.>*

For the reporting period starting on 1 July and ending on 31 December in the year:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Section 24(2)(a)(i)-(iii)** | **Jul** | **Aug** | **Sept** | **Oct** | **Nov** | **Dec** | **TOTAL** |
| **Waste used as feedstock for recycling activity (tonnes)** |  |  |  |  |  |  |  |
| **Waste not disposed to landfill as a result of the recycling activity (tonnes)** |  |  |  |  |  |  |  |
| **Residue waste disposed to landfill (tonnes)** |  |  |  |  |  |  |  |

# Recovery rates

For waste not disposed to landfill as a result of a recycling activity please detail below, for each month of the reporting period, how much of each waste type in tonnes was recovered as a result of the recycling activity, in accordance with section 24(2)(c)(i)-(v) of the Regulation.

*<NOTE: Please complete individual tables for each waste type approved under the residue waste discount under section 44 of the Act, detailing the waste type in row 1 of the table.>*

For ‘Waste Type’ please use the waste descriptions from the following list:

|  |  |  |
| --- | --- | --- |
| Paper | Polystyrene (PS - code 6) | Contaminated Soil |
| Cardboard | Other plastics (OTHER - code 7) | Acid sulfate soil |
| Glass | Timber | Tyres |
| Steel Cans | Lead acid batteries | Mineral oil |
| Aluminium Cans | E-waste | Waste chemicals |
| Packaging Plastics (General) | Ferrous metal | Plasterboard |
| Polyethylene Terephthalate (PET - code 1) | Non-ferrous metal | Fibre cement |
| High-Density Polyethylene (HDPE - code 2) | Concrete | Green waste |
| Polyvinyl Chloride (PVC - code 3) | Asphalt | Biosolids |
| Low-Density Polyethylene (HDPE - code 4) | Bricks and Tiles | Other materials |
| Polypropylene (PP - code 5) | Clean earth |  |

For the reporting period starting on 1 July and ending on 31 December in the year:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Waste type:** | | | | | | | |
| **Section 24(2)(c)(i)-(v)** | **Jul** | **Aug** | **Sept** | **Oct** | **Nov** | **Dec** | **TOTAL** |
| **Recycled to produce same or a different product. (tonnes)** |  |  |  |  |  |  |  |
| **Consigned to other recyclers in Queensland (tonnes)** |  |  |  |  |  |  |  |
| **Consigned to other recyclers in Australia (other than Queensland) (tonnes)** |  |  |  |  |  |  |  |
| **Consigned to other recyclers outside of Australia (tonnes)** |  |  |  |  |  |  |  |
| **Not recycled to make another product or consigned to other recyclers (tonnes)** |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Waste type:** | | | | | | | |
| **Section 24(2)(c)(i)-(v)** | **Jul** | **Aug** | **Sept** | **Oct** | **Nov** | **Dec** | **TOTAL** |
| **Recycled to produce same or a different product. (tonnes)** |  |  |  |  |  |  |  |
| **Consigned to other recyclers in Queensland (tonnes)** |  |  |  |  |  |  |  |
| **Consigned to other recyclers in Australia (other than Queensland) (tonnes)** |  |  |  |  |  |  |  |
| **Consigned to other recyclers outside of Australia (tonnes)** |  |  |  |  |  |  |  |
| **Not recycled to make another product or consigned to other recyclers (tonnes)** |  |  |  |  |  |  |  |

*<NOTE: Please add or delete tables as required.>*

# Strategies to improve recycling efficiency

A condition of the entity’s approval is that the entity implement strategies or practices to progressively improve their recycling efficiency threshold. These strategies and practices must be reported on bi-annually in the entity’s residue waste discount report, as stated by section 24(2)(b) of the Regulation.

Please detail below the strategies or practices implemented by the entity in the reporting period to progressively improve the entity’s recycling efficiency.

*<NOTE: For an approval with a residue waste discount for more than one waste type, please detail the strategies or practices implemented for each waste type.>*

|  |
| --- |
| Please indicate if further supporting information has been attached. |

# Declaration

*<NOTE: This section is to be completed by the person authorised to sign this report on behalf of the applicant. If you have provided false or misleading information in this report you may be liable for prosecution under the Act.>*

* I acknowledge that, if the terms of the Certificate of Reside Waste Discount are not complied with, the chief executive may seek to cancel or amend the approval, providing notice to the approval holder.
* I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge.
* I understand that it is an offence under sections 265 and 265A of the Actto give to the chief executive information, or a document containing information that I know to be false, misleading or incomplete in a material particular.
* I understand that all information supplied on or with this report may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*.

*<NOTE: For more information please refer to the Basic Guide to Confidentiality on the Queensland Office of the Information Commissioner website (*[*https://www.oic.qld.gov.au/about/news/what-is-confidentiality)*](https://www.oic.qld.gov.au/about/news/what-is-confidentiality))*.>*

|  |  |
| --- | --- |
| FULL NAME | POSITION |
| SIGNATURE | DATE |

**Please submit this completed report and supporting information using the following methods:**

**Email:** [wastelevyapps@des.qld.gov.au](mailto:wastelevyapps@des.qld.gov.au)

The email subject line should state ‘Report - Discounted waste levy rate for residue waste’. The file size limit for submission via email is 20MB. Any submission via email which exceeds 20MB will need to be broken down into separate emails, with each email subject line clearly stating ‘Part X of X’ (e.g. Part 1 of 2).

**Privacy statement**

The Department of Environment, Science and Innovation is committed to protecting the privacy, accuracy and security of your personal information in accordance with the *Information Privacy Act 2009*. The information provided in this form will only be accessed by authorised employees within the department. Your information will not be given to any other person or agency unless you have given us permission or we are authorised or required by law. All information supplied on this form may be disclosed publicly in accordance with the *Right to Information Act 2009* and *Evidence Act 1977*. For queries about privacy matters email: [privacy@des.qld.gov.au](mailto:privacy@des.qld.gov.au) or telephone: 13 74 68.